

CITY OF WAKEFIELD METROPOLITAN DISTRICT COUNCIL

EXECUTIVE LEADER'S FORWARD PLAN OF KEY DECISIONS

1 OCTOBER 2024 - 31 JANUARY 2025

NOTICE – EXECUTIVE LEADER’S FORWARD PLAN OF KEY DECISIONS

For the four month period – 1 October 2024 to 31 January 2025.

Published – 2 September 2024.

The Council will publish a Forward Plan, which contains key decisions that the Council expects to make over the next four months and also includes those decisions to be taken in the current month. The Plan is updated and published twenty eight days before the beginning of each month. The next one to be published will be on the 3 October 2024 and will then contain all the key decisions for the four-month period November 2024 to February 2025. The Forward Plan details key decisions to be taken by Cabinet, by Executive Members and by Officers, where appropriate, under delegated powers.

The Plan indicates:

- who will make the decision;
- when decisions are likely to be taken;
- who you can contact about the decision, to obtain copies of documents and to make representations;
- the name of the relevant Overview and Scrutiny Committee
- the consultation arrangements, if any;
- the documents available relating to the decisions and when and where they will be available.

Key decisions are:

- any executive decision (as opposed to a regulatory decision) to incur expenditure or receive income over a financial threshold set by the Council.
- any decision which has a significant effect in more than one Ward.

The full definition of key decisions is given in the Council's Constitution. The law and the Council's Constitution provides for decisions to be made when it has not been possible to give notice in the Forward Plan, and the rules for this procedure are also contained in the Constitution.

Details of how to contact the named Officer by letter or telephone can be obtained from the Council's website or from the main switchboard on 01924 306090 between the hours of 8.30 a.m. and 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. on Fridays.

A decision notice for each decision made by the Cabinet is published within 2 working days of it having been made. This is open for public inspection on the Council's website.

Copies of the Plan are available on the Council's website www.wakefield.gov.uk.

If you have any questions about the Forward Plan, please contact the Chief Legal Officer, Wakefield One, Wakefield, e-mail: committeeservices@wakefield.gov.uk.

Cabinet Comprises:

Leader of the Council
 Deputy Leader and Portfolio Holder for Climate Change and Environment
 Portfolio Holder for Adults and Health
 Portfolio Holder for Children and Young People
 Portfolio Holder for Communities and Poverty
 Portfolio Holder for Culture, Leisure and Sport
 Portfolio Holder for Planning and Highways
 Portfolio Holder for Regeneration and Economic Growth
 Portfolio Holder for Resources and Property

Councillor Denise Jeffery
 Councillor Jack Hemingway
 Councillor Michelle Collins
 Councillor Margaret Isherwood
 Councillor Maureen Cummings
 Councillor Hannah Appleyard
 Councillor Matthew Morley
 Councillor Michael Graham
 Councillor Les Shaw

Full **Council** comprises all 63 Members of the Council as follows:

Ahmed, N	Hayes, A	Pickersgill, D
Ali, U	Hemingway, J	Pritchard, J
Antcliff, H	Heptinstall, F	Rhodes, E
Appleyard, H	Heptinstall, S	Roberts, M
Ayre, G	Hepworth, J	Rowley, O
Ayub, M	Isherwood, G	Saleem, S
Bates, S	Isherwood, M	Scott, K
Bryan, J	Jeffery, D M	Sharp, N
Byford, D	Jones, L	Shaw, L
Carrington, J	Jones, M	Smith, D
Collins, M	Keith, C	Speak, R
Craig, J	Khan, A	Speight, J
Cummings, M	Law, K	Swift, K
Farmer, N	Mayhew, B	Tennant, C
Ferguson, J	Medford, J	Tennant-King, M
Forster, R	Masterman, L	Tulley, S
Fraser, B	Mitchell, H	Vickers, S
Garbutt, A	Morley, M	Wallis, A
Girt, P	Nicholls, A	Walton, N
Graham, M	Nicholls, D	Williamson, J
Harvey, S	Page, G	Wilton, D

Forward Plan of Key Decisions

Key Decision and Brief Description, Reference No. and Relevant Overview and Scrutiny Committee (O&SC)	Decision Taker and Expected Date of Decision	Contact Officer	Consultation Arrangements/ Overview & Scrutiny Input	Background Papers	Date First included in the Plan
Hepworth Gallery HVAC Remediation Project To approve the drawdown of funds from the Long Term Maintenance Plan to address lifecycle and upgrade needs of the Heating, Ventilation & Air Conditioning (HVAC) plant at the Hepworth Gallery. ID No: 1953/0324 O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Portfolio Holder for Resources and Property September 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			March 2024
Capital Programme Update 2024/25 (as at Quarter 1 including new project proposals) Appendix 2 to the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in Quarter 1 of the 2024/25 financial year.	Cabinet September 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk	All DMT and CMT Meetings		May 2024

ID No: 1974/0524 O&SC: Corporate and Resources - Chair Cllr G Isherwood					
Introduction of an Article 4 Direction for the removal of permitted development rights for the change of use from Use Class C3 - dwellinghouses to new Use Class C4 - Houses in Multiple Occupation for between 3 and 6 individuals (HMOs) in specific are Approval for the preparation and introduction of an Article 4 Direction. Once in force, this would remove the permitted development rights for change of use from dwellings to Houses in Multiple Occupation in specific areas. Such proposals would therefore need to apply for planning permission. ID No: 1992/0824 O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet September 2024	Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	The Cabinet decision includes requesting the approval of public consultation on the emerging Article 4 Direction.		August 2024

Disposal of Land at Stuart Road, Pontefract The Appendix to the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. To approve the disposal of land at Stuart Road, Pontefract (Kiko's Nightclub) for a proposed residential scheme. ID No: 1995/0924 O&SC: Corporate and Resources - Chair Cllr G Isherwood	Cabinet September 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			September 2024
Estates Strategy To approve the Wakefield Estate Strategy which will define the Council's estate portfolio and set out how the estate will be managed and maintained to ensure key objectives are met in an efficient and economically viable way to ensure sustainable service provision for the people of Wakefield. ID No: 1994/0924 O&SC: Corporate and Resources - Chair Cllr G Isherwood	Cabinet October 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			September 2024

Local Capital Programme and Community Infrastructure Levy Neighbourhood Fund Update To receive an update on community grant, decide future financial allocations and approve any changes to the schemes. ID No: 1909/0723 O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes	Cabinet October 2024	Pam Taylor Interim Service Director pamtaylor@wakefield.gov.uk			July 2023
LEVI Grant Funding for Public EV Charging Infrastructure A decision to accept funding and enter into a Grant Funding Agreement with WYCA for the delivery of public electric vehicle charging infrastructure. ID No: 1937/1223 Reason for amendment to date: Further information to be collated. O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet October 2024	Helen Grayshan Climate Change Programme and Partnership Manager hgrayshan@wakefield.gov.uk			December 2023

Wakefield Metropolitan District Council (WMDC) and South West Yorkshire Partnership Foundation Trust (SWYPFT) Mental Health Teams Memorandum of Understanding (MoU) Cabinet to approve the proposed MoU. The MoU is intended to replace the 'Service Integration Framework' that originated in 1998. WMDC and SWYPFT have agreed to work in partnership to address how we will work together to meet the needs of people who use our Mental Health services. The MoU outlines the roles and responsibilities for each organisation party to this agreement. ID No: 1989/0724 O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes	Cabinet October 2024		Both organisations have been underway with consultation and workforce within Mental Health Teams will be consulted on this MoU prior to Cabinet decision-making.		July 2024
Wakefield District Biodiversity Net Gain Supplementary Planning Document To request adoption of the above. ID No: 1979/0524 O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	Formal public consultation on the draft SPD to take place in May-June 2024.		May 2024

Infrastructure Funding Statement Annual Report 2023- 2024 To receive the Infrastructure Funding Statement Annual Report of Section 106 agreements and Community Infrastructure Levy (CIL) funds for information and to approve any strategic CIL spending decisions for 2024. ID No: 1981/0624 O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk			June 2024
Re-procurement of the Housing Related Support Services Seeking approval to re-procure the Housing Related Support Service contracts for a period of 2 years plus up to 1 year extension. ID No: 1996/1024 O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes	Cabinet October 2024	Siobhan Morris Service Manager Housing Needs Service smorris@wakefield.gov.uk	Consultation was carried out in 2018 to re-configure the current services model.		October 2024
Acceptance of Levelling Up Partnership Programme Funding To accept Levelling Up Partnership programme funding from the Department for Levelling Up, Housing and Communities to deliver a series of approved Partner and/or Council led projects.	Cabinet November 2024	Clair Parker Corporate Policy and Partnerships Manager cparker@wakefield.gov.uk			June 2024

ID No: 1985/0624 Reason for amendment to date: further details are to be received from Government. O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall					
Disposal of Council Owned Land at City Fields, Wakefield (Phase 2) To approve the disposal of the Council owned land at City Fields (Phase 2) to the open market. ID No: 1983/0624 O&SC: Corporate and Resources - Chair Cllr G Isherwood	Cabinet November 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			June 2024
Capital Programme Update 2024/25 as at quarter 2 including new project proposals This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in the first six months of the 2024/25 financial year. ID No: 1984/0624 O&SC: Corporate and Resources - Chair Cllr G Isherwood	Cabinet November 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk			June 2024

Wakefield District Biodiversity Duty First Considerations Report To request approval for the publication of the above Report, which sets out how the Council intends to protect and enhance biodiversity in the district and how this will be monitored and reported on. ID No: 1997/1024 O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet November 2024	Gary Blenkinsop Service Director - Environment Streetscene and Climate Change T el: 01924 306945 gblenkinsop@wakefield.gov.uk	Formal public consultation is not required. Internal consultation has taken place with relevant Services who's functions directly contribute to the delivery of the Duty.	October 2024
Highways Capital Programme Update To advise Cabinet of the recent approvals from the West Yorkshire Combined Authority and to accept additional funding into the capital programme. ID No: 1998/1024 O&SC: Corporate and Resources - Chair Cllr G Isherwood	Cabinet November 2024	Anthony Finney Commissioning & Delivery Manager afinney@wakefield.gov.uk		October 2024
Domestic Abuse Commissioning Proposal Cabinet is asked to approve plans to commission a comprehensive service to support victims and perpetrators of domestic abuse and their families. ID No: 1999/1024 O&SC: Adult Services, Health and Community - Chair, Cllr Mrs E Rhodes	Cabinet November 2024	Jenny Lingrell Service Director Children's Health & Wellbeing jlingrell@wakefield.gov.uk		October 2024

Long-Term Plan for Town Funding - Castleford's 10-year Vision and 3 year Investment Plan Cabinet to approve Wakefield Council and the chair of the Town Deal Board to submit Castleford's Vision and Investment Plan to the Department for Communities and Levelling Up. ID No: 1963/0424 Reasor for amendment to date: Due to the General Election, further confirmation needed of funding directions from Government. O&SC: Regeneration, Environment and Economic Growth - Chair, Cllr S Heptinstall	Cabinet December 2024	Joanne Hill Interim Service Manager Strategic Housing & Regeneration joahill@wakefield.gov.uk	This funding is intended to add value to the ongoing development programmes across Castleford and will support long-term projects over the next 7 – 10 years. Extensive stakeholder and community consultation has been undertaken, by both the Council and engagement consultants, which has informed the documents.	April 2024
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